



Town of Colchester Sewer and Water Commission

Minutes for the July 2011 Regular Monthly Meeting

**Municipal Office Complex
Colchester, Connecticut**

Members Present: R. LeMay, S. Coyle, S. Boyden, T. Tripodi,
Members Absent: K. Fagnoli, R. Silberman, R. Jones,
Others Present: R. Tarlov (BOF liaison), J.Paggioli (Public Works)

1. **Call to Order-** Chairman LeMay called the meeting to order at 7:12 p.m.
2. **Additions to the Agenda** – None. Since no members of the public were present, Chairman LeMay at this point requested that the Executive Session to discuss pending litigation be moved to the start of the meeting.
3. **Executive Session:** The Commission entered Executive session at 7:13 p.m. Mr. Tarlov, Mr. Paggioli, and Atty. John Bradley were invited to attend. The Commission exited the Executive Session at 7:55 p.m.
4. **Approval of the Sewer and Water Commission 8 June 2011 Regular Monthly Meeting Minutes** – Motion to approve the minutes of the 8 June 2011 Sewer and Water Commission regular monthly meeting with as amended to correct a typographic error was submitted, by T. Tripodi, second by S. Boyden; Motion approved. (S.Coyle abstained)
4. **Citizen's Comments** - None
- 5 **Subcommittee Reports**
 - A. **Finance** – Transfers, Monthly financial reports, Quarterly billing, Disputes, other

Transfers – None for present meeting. Next Meeting will close out all outstanding line items for FY10-11.

Monthly Financials – Monthly financials were distributed and discussed. J. Paggioli reported as of 6/30/2011, the total user fees collected for the year have exceeded over the budgeted billing projections in both water and sewer. Updated amounts as of 6/30/2011 are \$39,942.70 and \$32,801.54 respectively. The first quarter of 2011-2012 bills have been sent. MUNIS is presently being upgraded and hopefully will be operational prior to the meeting date.

6. Water Activities

A. Water Activities Report – J. Paggioli reported activities performed since the last meeting include: mark outs, finals, meter installations, shut offs, inspections, Shut off Curb Box repairs, Construction of Storage Yard at Cabin Road Site, Northwoods Phase 3 construction inspection
Fire Hydrant Replacement program –started this month.
Well No. 4 Pilot work design completed, Pilot Filter Bids received (Award after start of FY11/12) ;
Storage Tank Mixer-De-stratification – Tank Modification Design Complete and Technical assistance for structure adjustments are in progress;
Storage Tank Inspections – Conducted 6/15/2011 see below;
Replacement of SCADA monitoring system Highland Tank – due to lightning storm of 6/9/11.
Monthly Water Quality Sampling and continued Employee Training-Pam;
Main break – None.

B. Water Projects Status –

- 1) The Water Supply Plan R.F.P. has been completed and is posted. Proposals are due by July 29, 2011.
- 2) Tank inspection occurred on June 15, 2011. All Tanks in excellent structural condition. Interior General Report: Highland Tank: Excellent Condition.
Elmwood 600K Tank: Recommended for interior cleaning and recoating.
Elmwood 400K Tank: Interior cleaning and recoating required.
Estimates are being obtained for budget purposes.

7. Sewer Activities

A. Joint Facilities Report – There was not a JF meeting the prior month..

B. Sewer Activities Report – The meter at PHPS has been replaced, mark outs, including of training of staff to include sewer mark outs when conducting water mark outs at the same location. Northwoods Phase 3 construction inspection. Multiple FOG application reviews.

C. Sewer Projects Status – PHPS tank removal is completed by Hayward Construction for \$2,800. No issues were encountered.

8. Old Business

A. STEAP Grant – The Department of Transportation has agreed to pay for and construct the sewer and water extension as part of the DOT Maintenance Facility and to have the sewer and water infrastructure portion of the work to be on a “front expedited” time frame, such that that portion of the work is completed and operational prior to the remaining facility completion date. The set of design plans and specification have been transferred to DOT for coordination, bidding, and construction. The project has not been listed on State Bond Commission agenda, and monitoring of the agenda continues daily. Likely date for Bond Commission is either the end of July or first meeting in August of 2011. Bidding is anticipated in February of 2012. Construction is anticipated for the spring of 2012.

B. Stream Flow Regulations – SB-102, LCO #5301 moved to foot of State Senate Agenda on 5/5/2011, on 6/8/2011 the bill was recommitted to the Commerce subcommittee. Goundwater flows are not listed within the existing Bill or proposed alternate language. At this point it is unlikely that any action will occur this legislative session.

C. I&I Study Discussion– The I/I study proposal has had initial contact made with DEP, (now D.E.E.P.) to begin the funding portion and guidelines for funding and bidding requirements. Draft R.F.P. is progressing.

D. Colchester Courtyard Update

Colchester Courtyard has submitted an application of a new reopener request, based upon the change that changed conditions from the previous order. As reviewed, the change noted is the sale of the property to GAIA, not a final product. J. Paggioli and Atty. Johnson have submitted a request for hearing regarding the request by Colchester Courtyard. Additional documentation was submitted from legal counsel of Colchester Courtyard to D.P.U.C. dated 7-12-2011 that if sufficient will allow for the vacating of the connection order following the hearing.

E. CDS Associates – Old Hebron Road – Sewer Benefit Assessment – Introduction of Atty. John Bradley.

9. New Business / Additions to Agenda.

A. Discussion Regarding Landlord obligation for tenant bills. – Motion to Table Item until August meeting made by S.Coyle, second by S.Boyden, Motion carried.

10. Adjourn - Motion to adjourn, by S.Boyden, second by S.Coyle; Motion approved unanimously. Chairman LeMay adjourned the meeting at 8.05 p.m.

Respectfully submitted,
James Paggioli, L.S.